



7. Finding and getting money

7.12 Spatial European Teams

Supporting the implementation of the European Structural Funds programmes 2007-2013.

What do the SETs do?

The Spatial European Teams (SETs) provide information, advice and assistance to public, private and third sector organisations that are involved in the implementation of the European Structural Funds programmes available in Wales during 2007-2013.

Their purpose is to help to secure the involvement of existing partnerships at local, regional and national levels, to encourage collaboration in planning and project development and to generally support the development and implementation of local, regional and national projects.

The SETs are co-ordinated by the regional offices of the Welsh Assembly Government Department for the Economy and Transport in North, Central, South West and South East Wales.

Information, advice and support are available from:

- SET Outreach Workers based in Local Authority European Teams, in relation to local and regional projects;
- The Welsh Assembly Government Department for Education, Lifelong Learning and Skills (DCELLS), in relation to ESF projects; and
- WCVA's Third Sector European Team (3-SET).

What services does the 3-SET provide?

The 3-SET is co-ordinated by WCVA at national level and provides services tailored to the interests of third sector organisations across the Convergence (West Wales and the Valleys) and Regional Competitiveness and Employment (East Wales) areas.

The 3-SET team works collaboratively with and complements the support provided by the local SET Outreach Workers and DCELLS by providing dedicated expertise at a national level to enable third sector organisations to contribute to the delivery of the programmes.

The 3-SET offers services at three levels:

1. Third sector organisations in Wales

A first point of contact for third sector organisations regarding information and advice on the Structural Funds programme 2007-2013, referring to SET Outreach Workers, Structural Funds programmes 2007-2013, referring to SET Outreach Workers, county voluntary councils, DCELLS SET Team, WEFO project Development Officers (PDOs), Strategic Framework Co-ordinators and WEFO Helpline staff as appropriate

- Regular information, awareness raising and consultation events
- Information sheets and briefings on the Structural Funds programmes 2007-2013
- A website with information on European funding
- A quarterly European themed newsletter
- Representation of issues affecting third sector organisations on the Structural Funds Programme Monitoring Committee, Programme Management Group and other relevant working groups

2. Third sector Structural Funds project sponsors and project deliverers

- Advice and guidance on project development, implementation and aftercare
- Working with SET Outreach Workers to provide support for project collaboration and brokering partnerships

- A rolling programme of training on:
 - Project management
 - Risk analysis and quality assurance
 - Tendering and procurement
 - Sustainable Funding
- One-to-one advice and assistance on tendering and procurement and risk management

3. Public sector Structural Funds project sponsors

- Support for public sector Structural Funds project sponsors wishing to engage third sector organisations in partnership arrangements and/or project delivery, including through contract delivery
- Sign-posting third sector organisations to relevant public sector strategic projects
- Representation on public sector project steering groups
- Training for third sector organisations involved in delivering public sector Structural Funds projects on:
 - Project management
 - Risk analysis and quality assurance
 - Tendering and procurement
 - Sustainable Funding

Who to contact

Local SET Outreach Workers

For enquiries about local and spatial projects, please contact SET Outreach Workers in the relevant Local Authority area. Contact details can be found on the '*Spatial European Team*' pages of the WEFO website.

DCELLS SET Team

For enquiries relating to ESF projects, please contact the DCELLS SET Team. Contact details can be found on the '*Spatial European Team*' pages of the WEFO website.

WCVA's 3-SET Team

For enquiries relating the 3-SET services please contact Judith Stone, European Co-ordinator, or Amanda Parsons, Organiser, on 029 2043 1744 or e-mail: europa@wcva.org.uk.

Disclaimer

The information provided in this sheet is intended for guidance only. It is not a substitute for professional advice and we cannot accept any responsibility for loss occasioned as a result of any person acting or refraining from acting upon it.

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For further information contact

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